

Math 126 College Algebra Course Policy Summary

Exams	<ul style="list-style-type: none"> • Four regular exams and cumulative final exam - dates in your syllabus • Students who miss an exam are only guaranteed a make-up if they contact their instructor ahead of the exam (otherwise the Math 126 Committee will make the final decision about a make-up). All make-up tests are given on a Sunday towards the end of the semester (more info later). • Some very important things to study for exams: the corresponding homework quiz(zes), the corresponding lab check-in(s), the textbook homework problems listed on the back of the syllabus, examples from class, material on the corresponding labs. • The exams and final exam make up 60% of your final grade. If you do poorly on an exam, it is very important that you seek help immediately. • Student IDs must be taken to all exams. •
Labs	<ul style="list-style-type: none"> • To get full credit on labs you must work in groups of two or three, but only one copy of the lab is turned in. • To get any credit for a lab, you must have completed the corresponding eCampus lab check-in for that lab (if you haven't done the check-in, you'll get a zero even if you turn in a completed lab on time). • Labs are due in class only on the Wednesday following the lab. As a courtesy to students, late labs are accepted on the Friday following lab in class with no grade penalty - after that NO LATE LABS ARE ACCEPTED (you should plan to turn your lab in on the Wednesday – if there is a problem, you can then turn it in on Friday). If you must miss, make sure that a partner turns in the assignment.
Homework Quizzes	<ul style="list-style-type: none"> • Each Homework Quiz (HQ) is due before the test for which the content appears on a test although all attempts are not “turned off” until the end of the semester (see your syllabus.) There is a homework quiz or two that corresponds with each test. Research has shown that students who complete the corresponding quiz(zes) before the test, have a much better chance of being successful on the test. • Class research has shown that students who score well on the quizzes do better on the tests. If you don't understand how to do a homework quiz problem, then you need to get help before the test. There is a good chance that you will see a similar problem on the test! • The first Homework Quiz will be open once you have made a perfect score on the Quiz Release on which you will be asked question about course policies. • Homework quizzes must be done in order and a score of at least 1 is required to move on to the next HQ.
Participation	<ul style="list-style-type: none"> • Your instructor will explain how participation will be counted in your section, but it will be 10% of your final grade. • A student can miss five lectures and still get 100% of their participation points. If a student misses more than five lectures FOR ANY REASON, the student will begin losing participation points. Please note that these five absences are for any reason (sickness, sports, band, etc.) – don't use your absences on skipping class.
Getting Help	<ul style="list-style-type: none"> • Your instructor has office hours that are meant to help you - you are always welcome to stop by office hours without an appointment or make an appointment with your instructor. • There is a math help center located in 301 Armstrong Hall – the hours are posted outside and student tutors in the center can help you on a drop-in basis. • The IML computer lab, located in 213/215 Armstrong, has lab mentors who can help you with the labs, but also with other questions on material in the course. During open lab times (posted in the lab), stop by the lab for help.
Math 126 Committee	<ul style="list-style-type: none"> • There is a Math 126 Committee that makes all decisions about special circumstances in the class, at the end of the semester. • If you have a situation that you would like to go before the Math 126 Committee, please talk to your instructor first. If it is a matter for the committee, you will then need to fill out the form available on eCampus explaining your situation and turn this form in to your instructor with any supporting material that you wish to submit.